

Community Connectivity Consortium

General Member Meeting Minutes

May 11, 2017

11:00 PM to 1:30 PM

Bellevue City Hall, Room 1E-112

450 110th Ave NE, Bellevue WA 98004



Board Members:

Brenda Cooper-City of Kirkland, Chelo Picardal-City of Bellevue, Mehdi Sadri-City of Renton, Paul Haugan-City of Auburn, Roland Rivera-University of Washington, Sally Askman-Lake Washington School District, Bob Potts-King County, Tom Howley-Renton School District.

Other Invitees:

Donna Gaw-City of Kirkland; Thomas Fichtner-City of Federal Way; Linda Hermanson/Barb Heriot-City of Redmond; Doug Mah, PNWGigapop (by phone); Aaron Barak-King County; Rodger Harrison-Bellevue College.

Approval of Board Minutes from March 9, 2017

Paul Haugan made a motion to accept the minutes as presented; motion was seconded by Bob Potts and carried by a unanimous voice vote.

Fiscal Report

Chelo reviewed C3 Budget against actual todate. No pending expenses and bank with a projected ending fund balance for 2017 of \$119,746.33. Paul voiced the concern that the budget remain sustainable and that the Map Viewer SLA not impact the consultant portion of the budget.

C3 Work Plan

Chelo updated members on projects and work through April. She also committed to a Work Plan update for the December Board meeting.

Ring Project Status

Jack provided a project update including data on Ring incidents to-date. There were comments regarding notification and response that were answered. Roland discussed a fiber break (960 strands) at the Westin. UW was able to use the node in Sabey to route state and Internet services around the outage in less than two hours. Chelo asked if the C3 notification process worked, affirmative. Paul noted that feedback from one of the City of Auburn's council members was that the C3 was a wise investment. Chelo reiterated the role of the Operations Committee in vetting notification processes, working with members to get connected and potential new projects. Jack gave a slide show on the Ring being in production, the C3 Fulfillment Guide draft using two scenarios, a member or group service. Jack noted that UW is working two standard member requests, VCC and City of Auburn circuit activation.

Shared Services Committee Update

Chelo updated the Board on the work the Committee is doing. Specifically, a potential service offering from the UW to include Ethernet services as well as Internet services. Both of these services will be a partnership between the UW and the PNWGigapop. Committee will work to bring a formalized recommendation to the Board in September. Chelo also noted that the Communities of Interest need to be brought into alignment with the Strategic Plan by year-end. Roland is concerned about what drives the CoI as solid requirements will have to be developed in order to work to fulfill member needs. Sally suggested a survey of members might help. Chelo stated that a potential K20 network interconnect might add value for the education community as a backup network. Brenda suggested that any agreement should be as a loose confederation. Roland suggested that each of CoI leads should meet to develop a plan for moving forward. Paul indicated the timing is right to move forward with these initiatives. Roland expressed his concern about the Ring not being leveraged. Jack reviewed process flow for service requests, standard and non-standard requests and the associated roles. Jack noted that it is the member's responsibility to make the business case for the request. George asked that a routing note be added to the form for clarification. Finalized form will be available to members from the Sharepoint site. Brenda expressed her concern of the availability of the UW/PNWGigapop

service as her city has an immediate need. Tom asked about members who do not have a 1GB port available. George indicated that the 16 dues paying members at the time of PA #70 each have a 1GB port. Others will have to enter into a project agreement to acquire the appropriate hardware. Medhi asked about the UW waves. George explained that the partnership with the UW gave the C3 40 waves and the UW 40 waves. C3 has no role in evaluating the UW's use of their waves.

Board/Officer Elections – *Member Action*

George reviewed the Board and Officer Terms along with the recommended slate for members to vote on.

Slate presented is to reappoint the City of Kirkland, City of Renton and UW to board seats and to re-elect Lora Ueland as Board Secretary. Bob made a motion to accept, seconded by Sally and voice vote unanimous to accept.

Proposed 2018 Budget – *Member Action*

Mehdi requested that fiber and equipment replacement be accounted for separately. Chelo noted that a reserve account will be established for replacement funds. Chelo recommended no change in dues or budget allocations for the 2018 budget. Medhi made a motion to accept the 2018 budget, a second was offered by Brenda, vote unanimous to approve.

Bylaw Review

George indicated that there were no requests for Bylaw or policy document changes.

Sharing/Open Discussion

Chelo asked the members what kind of services they want to see. Short discussion about next steps: marketing, what about organizational maturity, project management (Aaron). Where do we get resources, from members?

Brenda noted that NATOA will be meeting in Seattle this year and might be an opportunity to apply for an award.

Adjourn

Meeting was adjourned at 1 PM

Minutes Respectfully Submitted
George McBride for Lora Ueland
C3 Secretary
