

# Community Connectivity Consortium

## Board Meeting MINUTES

**Date: March 8, 2018**

Time: 11:00 AM  
Rose Hill Room  
Kirkland City Hall



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### Board Members Present:

Brenda Cooper-City of Kirkland, Chelo Picardal-City of Bellevue, Mark Strand-University of Washington, Paul Haugan-City of Auburn, Randall Wood-Lake Washington School District, Tom Howley, Renton School District, Darryl Hunt-King County, Lora Ueland-Valley Communications Center

### Others:

Linda Hermanson-City of Redmond, Donna Gaw-City of Kirkland, Tim Hannah-South Sound 911, Doug Mah-PNW Gigapop (phone), John Martinson-Evergreen Hospital, Jan Eveleth-UW, Elizabeth Hunter-Northshore SD (phone), Tommy Lee-King County, Paul Dunn-DunnCo Diversified

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### Introductions

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#### Approval of Board Minutes from December 14, 2017

- Mark Strand moved to accept the minutes as presented, second by Paul Haugen. Motion passed.

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#### Fiscal Report

- 2017 year end reported; \$95k total fund balance, \$43k unspent operations budget leaving \$32k in reserves.
- 2018 year to date reporting 2 months of expenditures
- 2019 draft budget to be presented at May General meeting. Discussion included desire to keep dues unchanged, need to continue ramping up services, increase in consultation needs, increase food budget, consider insurance needs, outreach for new members and service opportunities, and whether it is time to hire part-time financial support. The Board affirmed the definition of small, medium and large members referring to their Operating Budget (2 yr budget) of members. Small = \$99m and below, Medium = \$250m, to 100m and large = above \$251m.

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#### Ring Activity

- Mark Strand reported one service outage due to a truck/pole incident in Seattle resulting in a fiber segment break between Sabey and Westin. Service was restored – Service operated in a path protected state during the outage. Duration was 15 hours.
- One change (CHG0034292) planned event for preventative maintenance.
- Inventory update: Of C3's 40 waves, 1 wave has been allocated for the 16X1GE Services, King County has 4 waves allocated, and there remains 35 waves unused. C3ADVA Chassis Slot inventory: Renton Node Site 2 of 12 total slots are pending KC use request; Westin Node Site 2 of 12 total slots pending KC use request.
- Service Orders: 1 non-standard request from King County pending Board approval. Kirkland advised they submitted a standard request today.

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#### Operations Committee Report

- Paul Dunn recapped the Westin 101 workshop held Feb 22<sup>nd</sup>. Key takeaways: cost involved to get from the 8<sup>th</sup> floor to the 19<sup>th</sup> floor every step of the way, adequate planning time needed to determine budget impacts due to usage. There is a potential to hold another session later in the year.

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#### Service Committee Report

- Mark provided update on Service Committee activity.
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- The Board discussed C3s policy on recouping costs from service offerings. Potential goals discussed included reduction of member goals, building a reserve fund, money for expansion of waves. A guiding principle was identified as membership to the collective should be simple. The committee was tasked to flesh out options and timelines for revenue sources/models to maintain and grow C3 services.
  - King County Alien Wave Project Agreement was recommended by the Service Committee for approval. It uses the standard template with addition on page 7 of \$150 yearly fee reflected on dues to be used for administrative purposes. Page 7 to be corrected to reflect the \$150 in the total 3 year cost (\$912 changed to \$1062). Paul Haugan moved to approve signing of the PA72 with edits noted. Brenda Cooper seconded. Motion passed.
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### **Eastside Rail Corridor**

- Brenda Cooper reported they are close to releasing the RFP for a consultant to do a feasibility study to use the ERC as a communication path as well as recreational. King County is expected to run the project once approved. No build is expected in 2019/20.
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### **Sharing/Open Discussion**

- May General Meeting agenda to include slate for open Board seats, administrative policies and bylaws review/update. Meeting is May 10<sup>th</sup> at South Bellevue Community Center, 11:00 am.
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Meeting adjourned at 1:10 pm.

Minutes respectfully submitted,  
Lora Ueland, Valley Com  
C3 Secretary

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