

# Community Connectivity Consortium

## General Member Meeting MINUTES

**Date: May 10, 2018**

Time: 11:00 AM – 1:30 PM

Location– Bellevue Youth Theatre – 16051 NE 10<sup>th</sup> St Bellevue, WA 98008



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### Board Members Present:

Bob Potts-King County, Brenda Cooper-City of Kirkland, Chelo Picardal-City of Bellevue, Jan Eveleth-University of Washington, Lora Ueland-Valley Communications 911, Mehdi Sadri-City of Renton, Paul Haugan-City of Auburn, Randall Wood-Lake Washington School District, Tom Howley-Renton School District

### General Members Present:

Mary Kay Wegner-Bellevue College, Thomas Fichtner-City of Federal Way, Keith Artz-SS911

**Others Present:** Tim Longpre-Bellevue College, Roger Harrison-Bellevue College, Darryl Hunt-King County, Mark Strand-UW, Linda Hermanson-City of Redmond, Donna Gaw-City of Kirkland, George McBride-GM2 Systems, Paul Dunn-DunnCo Diversified, Tommy Lee-King County

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### Introductions

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#### Approval of Board Meeting Minutes from March 8, 2018

- Randall Wood moved to accept the minutes as presented, second by Paul Haugan. Motion passed.
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#### Fiscal Report

- 2018 Year to Date Report reflect budget as of end of April 2018. Expenses are under budget and nearly all member dues have been received.
  - Discussion occurred on value of establishing Capital Improvement Plan and/or Capital Opportunity Fund, 5-year financial plan, determining future of C3 service offerings, legal reviews, and membership and potential costs vs needs of full-time staff. A work group/committee will be formed to discuss and come back with information, options and recommendation.
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#### Proposed 2019 Budget

- 2019 reflects increase in insurance due to equipment in place at each node site, expense for meals, and two consultants during transition from George to Paul. SS911 new member dues will begin after their first year as non-voting member is complete. The projected end of year shows a \$7000 deficit.
  - Chelo explained the \$10,000 in Administrative Services is to provide resource support to manage various tasks and services.
  - Paul Haugan moved to approve the 2019 budget as presented, Brenda Cooper seconded. Motion passed.
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#### Ring Activity/Operations Committee Report

- No incidents or maintenance windows to report. There will be service affecting bug fix for each node host in mid-to-late June and notices will be sent out.
  - Of the 40 waves, two are active.
  - King County only member using additional chassis slot.
  - Three members assigned 1Gbps Ethernet circuit
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#### Service Committee Report

- C3 Services Report – UW reviewed the provisioning of C3 transport services for 1GE, 10GE, and 100GE internet services.
  - King County IT Enhanced Ethernet Services reviewed – aggregation service using menu model.
  - Brenda Cooper moved to add both to the service catalog, Thomas Fichtner second. Motion passed.
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#### 9. Administrative Policy Review

- Financial Policy
    - Change language in several instances from "fees" to "dues" to be in compliance with other documents.
    - Add dues structure for members. Confirm definition of general fund biannual budget determines Small Agency (\$99m and below), Medium Agency (\$100m to \$250m) and Large Agency (above \$251m)
    - Approval of financial policy tabled until next Board meeting.
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- Bylaws
    - Bylaws update was presented with the only change being the time of the meetings. Mehdi Sadri moved to approve the bylaws, second by Thomas Fichtner. Motion passed.
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### **Eastside Rail Corridor Report**

- Brenda Cooper reported the RFP for feasibility study received 2 responses and group will be talking with a vendor on June 8<sup>th</sup>. All are invited to attend. Study to answer the question of does it make sense to turn the ERC into a communication corridor by putting in shared fiber. 4-5 organizations have stepped up to help fund study, \$125k, and still time if others wish to participate. Expect study to be done this year.
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### **Sharing/ Open Discussion**

- LWSD – Superintendent stepping down at end of school year.
  - Bellevue College – opening 423 apartment style residential units this year.
  - City of Auburn – partnering with Verizon putting in 5G through city. Franchise agreements and policies to be developed.
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### **Adjourn**

- Meeting adjourned at 12:45 pm.
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Minutes respectfully submitted,

Lora Ueland, Valley Com  
C3 Secretary