

Community Connectivity Consortium



General Membership and Board Meeting MINUTES

Date: May 14, 2020

**Note: Due to the ongoing COVID-19 pandemic – this meeting was held
ONLINE ONLY**

Time: 11:00 a.m. – 1:30 p.m.

Location 1: Via Zoom (See Call In Information Below):

Call In: 253-215-8782 Meeting ID: 834 1490 4195 PW: 961974

Please Sign in to the attendee's register for this meeting at: <https://bit.ly/2zdD8YY>

Members Present:

Bob Potts-King County; Tim Longpre-Bellevue College; Lora Ueland-Valley Com 911; Randall Wood-Lake WA SD; Thomas Howley-Renton SD; David Travis-City of Auburn; Mark Strand-UW; Donna Gaw-City of Kirkland; Mehdi Sadri-City of Renton; Chelo Picardal-City of Bellevue; Tom Lee-KCIT; Tim Hannah-SS911; Jim Levy-Valley Medical Center; Darryl Hunt-King County; Thomas Fichtner-City of Federal Way; Galen Hirschi-City of Kent; Paul Dunn-Dunncoco

Introductions/Call to Order at 11:06

Chelo called the meeting to order at 11:06 and introductions were made.

1. Establish Quorum – Approve Minutes

Having confirmed a quorum of membership was present, the March 12th meeting minutes were approved. Motion by Bob Potts, second by Randall Wood.

2. Fiscal Report/ Approve 2021 Budget

Chelo reviewed the fiscal report noting that 2019 ended with a significant balance. We continue to budget for expenses that haven't been realized, such as the need for fiber repair. The reserve amount is determined by the cost of the end equipment at all nodes and an estimated 7-8-year lifecycle. Fiber strands themselves were an in-kind contribution and not factored in reserves.

The 2021 proposed budget was presented. It is a standard C3 budget with some reduction in administrative costs. Randall Wood made the motion to approve the 2021 Budget as presented. Bob Potts seconded. The budget passed unanimously.

3. Resolution 20-01 – 1 Year Dues Suspension

Given the 2019 ending balance and exceptional circumstances of the pandemic, the E-Board supported suspending one year of membership due for each member in either 2020 or 2021. After discussion, Donna Gaw made a motion to adopt and authorize the Chair to sign Resolution 20-01 providing one-year dues forgiveness to member agencies in either 2020 or 2021. Mehdi Sadri seconded. Motion passed unanimously.

4. Board/Officer Elections

The Board's Officers recommend the reelection of the City of Auburn, the City of Renton and King County to the Board.

The Board's Officers recommend the reelection of Chelo Picardal of the City of Bellevue as Board Chair, and Tom Howley of the Renton School District as Vice-Chair.

Randall Wood moved to accept and approve the slate as presented. Lora Ueland seconded. Motion passed.

5. C3/UW Services Rates for 2021

Mark Strand introduction of Services Rates for 2021. Given the uncertainty of global supply chains and pricing fluctuations resulting from the COVID-19 outbreak the UW will not be providing a rate plan for FY21. The UW will continue to reference the FY20 rates as a place holder with the disclaimer, "Through FY21, and until the market stabilizes the UW will provide pricing based on actual quotes."

Donna Gaw moved to approve, David Travis seconded. Motion passed unanimously.

6. Ring Activity/Operations Committee Report

No outages that affected the C3 ring were experienced in the last 30 days. There was a virtual outage as a malfunctioning card misreported an alarm. Once the card was reset, the issue went away.

A planned maintenance that will impact all 6 nodes is scheduled for 5/28 (moved from 6/4). It will impact the entire C3 ring and all the services provided through the ring. Notification will be issued prior to the maintenance.

7. Project Agreement 76 – Request for Provisioning of a Wave - Kent

City of Kent has requested a wave to support a 10G circuit via VCC and the Sabey node. Costs and fees are outlined in the Project Agreement, i.e., Kent will pay for the hardware, administration fees to C3 and the UW. Mark Strand moved to approve PA76 to allocate C3 resources vis-à-vis the wave. Tom Howley seconded. Motion passed.

8. EasTrail (Eastside Rail Corridor) Progress Report

Darryl Hunt briefed the Board on the EasTrail project. Snohomish County is interested in potentially joining the project. The RFP is being developed and C3 members will have an opportunity to review and comment on the draft. King County will be reaching out on a regular basis to all parties to ensure good input/feedback loops.

9. Sharing/Open Discussion/Member Update

Members shared the COVID-19 impacts past and future. All are leveraging virtual meetings, implementing new work from home policies and using technology in new and exciting ways.

The meeting adjourned at 1:07 pm
