

# Community Connectivity Consortium

## Board Meeting MINUTES

**Date: September 19, 2019**

Time: 11:00 a.m. – 1:30 p.m.

Location 1: Renton City Hall 7<sup>th</sup> Floor Conference Center

Location 2: Via Skype (See Call In/Sign In Information Below):

Call In: 425-452-2025 - Meeting ID: 14705

Skype Meeting URL: <https://meet.bellevuewa.gov/pdunn/8X8ZEORH>



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### Board Members Present:

Bob Potts-King County, Donna Gaw -City of Kirkland, Chelo Picardal-City of Bellevue, Jan Eveleth -University of Washington, Lora Ueland – ValleyCom, Mehdi Sadri-City of Renton, Ashley Riggs -City of Auburn, Tom Howley, Renton School District

### Others:

Thomas Fichtner-City of Federal Way, Darryl Hunt-King County, Mark Strand-UW, Ron Hansen-City of Renton, Paul Dunn-DunnCo

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## AGENDA

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### Introductions/Call to Order

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#### 1. Establish Quorum – Approve Minutes from May 9, 2019 Board Meeting

- Quorum Established
- Approve Minutes from May 9, 2019 Board Meeting  
Motion: *Move to approve May 9, 2019 Board Meeting Minutes*  
Moved By: Mehdi Sadri
- Seconded: Chelo Picardal  
Approved: Yes

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#### 2. Fiscal Report

2019 Year to Date Report – reflects budget as of end of August, 2019. Chelo reported the report was emailed prior to the meeting and is on the Sharepoint site. Expenses are underspent and pending charges include insurance. All dues have been received. Summary showing balance higher than projected.

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#### 3. Ring Activity/Operations Committee Report

Ring Activity Operations Report

Mark Strand reported the Ops Committee conducted two table-top drills. Exercise #1 was a major fiber cut on C3 backbone. Results were very good and mirrored the script. Exercise #2 was a last mile/middle mile loss of Connectivity which was complicated by a real-world similar event at the same time. Results were good and there are some areas in which to follow up.

Did have an outage last month, was a planned although not well-known event and no loss of services occurred. Three other planned events occurred, 2 in Bothell and 1 in Federal Way. 0 Service Orders, 0 New Services, there is an info request from NORCOM regarding a 10G circuit.

It was noted many C3 members are not using the 1G circuit provided and the board discussed potential options including allocating the 1G to other members and/or using the 1G as credit to apply to 10G. It was suggested the survey of members intentions be refreshed. The Operations Committee was tasked to do a workshop on this topic and to intentionally reach out to those who do not typically attend to include their input.

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#### 4. C3 Member Resource Guide (Service Catalog)

Paul Dunn reviewed the draft Resource Guide he prepared as a FAQ/How-To for new and existing members. The goal is to provide a comprehensive reference document to serve as the starting point in seeking answers to questions and direction on who/where to turn for detailed information. There was positive feedback and Paul will continue to refine the document.

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## **5. Mapping (GIS) Committee Update**

The Committee has restarted their efforts and held a meeting in August. Issues discussed included potential of adding Pierce County to the GIS Fiber Map Viewer, planning for UASI grant to help move the South Loop Project forward (2021 application). The Fiber Map Viewer has seen a 20% increase of use over 2018 data. There is an effort to now go back and populate the C3 Ring segment length in existing records.

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## **6. EasTrail (Eastside Rail Corridor) Report**

Darryl Hunt provided a summary of the EasTrail Fiber Optic Feasibility Report and outlined the next steps moving forward. King County has engaged CTC to perform a market analysis and ROI study for the project. This report is planned for completion in December 2019. King County IT and King County Parks will be starting outreach efforts to owners as part of forming the project oversight team. There is interest in extending fiber from the EasTrail project to the City of Renton, PNW GigaPOP and Snohomish County.

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## **7. Sharing/Open Discussion/Member Update**

- Bob Potts from King County added that King County is currently in the middle of a Broadband study. The study began as an effort to address underserved rural areas, but has expanded to encompass all of King County (with the exception of the City of Seattle who has conducted their own survey). Seattle and King County will merge the results of their studies and present to the council by the end of January 2020. Chelo asked if access to the datasets produced will be provided? Darryl and Bob indicated that they will investigate. Darryl mentioned that the report will also address demographic barriers to broadband access, and that the study is also reaching out to School Districts.
  - Jan Eveleth says that an Assistant Professor in Science/Engineering is studying the concept of "Cellular-Lite" to provide affordable public broadband service. There may be a report on this in the near future.
  - Chelo provided an update on the FCC's recent "in Kind" contributions to cable franchise fees ruling and the impact it could have on municipalities and their franchise fee revenues.
  - Donna Gaw mentioned that Kirkland continues their search for a new IT Director, and the position posting will remain open until filled.
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## **8. Good of The Order**

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## **9. Wrap-up**

- Assignments.

**Adjourn – The Meeting Was adjourned at 1:30 PM**

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